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### PAPERWORK REDUCTION ACT SUBMISSION

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<p>1. Agency/Subagency originating request</p> <p><u>Dept. of Homeland Security/US Coast Guard</u></p>	<p>2. OMB control number</p> <p>a. <u>1 6 2 5 - 0 0 4 4</u></p> <p>b. <input type="checkbox"/> None</p>
<p>3. Type of information collection (check one)</p> <p>a. <input type="checkbox"/> New collection</p> <p>b. <input checked="" type="checkbox"/> Revision of a currently approved collection</p> <p>c. <input type="checkbox"/> Extension of a currently approved collection</p> <p>d. <input type="checkbox"/> Reinstatement, without change, of a previously approved collection for which approval has expired</p> <p>e. <input type="checkbox"/> Reinstatement, with change, of a previously approved collection for which approval has expired</p> <p>f. <input type="checkbox"/> Existing collection in use without an OMB control number</p> <p><i>For b-f, note item A2 of Supporting Statement instructions</i></p>	<p>4. Type of review requested (check one)</p> <p>a. <input checked="" type="checkbox"/> Regular submission</p> <p>b. <input type="checkbox"/> Emergency - Approval requested by: ___/___/___</p> <p>c. <input type="checkbox"/> Delegated</p> <p>5. Small entities. Will this information collection have a significant economic impact on a substantial number of small entities? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>6. Requested expiration date</p> <p>a. <input checked="" type="checkbox"/> Three years from approval date</p> <p>b. <input type="checkbox"/> Other Specify: ___/___/___</p>
<p>7. Title</p> <p><u>Outer Continental Shelf Activities -- Title 33 CFR Subchapter N</u></p>	
<p>8. Agency form number(s) (if applicable)</p> <p><u>CG-5432</u></p>	
<p>9. Keywords</p> <p><u>Citizenship, Facility, Marine safety, Outer continental shelf, Self inspection, Vessel</u></p>	
<p>10. Abstract</p> <p><u>The Outer Continental Shelf Lands Act, as amended, authorizes the Coast Guard to promulgate and enforce regulations promoting the safety of life and property on OCS facilities. Title 33 Subchapter N promulgate the regulations. The information is needed to ensure compliance with the safety regulations related to OCS activities.</u></p>	
<p>11. Affected public (Mark primary with "P" and all others that apply with "X")</p> <p>a. <input type="checkbox"/> Individuals or households</p> <p>b. <input checked="" type="checkbox"/> Business or other for-profit</p> <p>c. <input type="checkbox"/> Not-for-profit institutions</p> <p>d. <input type="checkbox"/> Farms</p> <p>e. <input checked="" type="checkbox"/> Federal Government</p> <p>f. <input type="checkbox"/> State, Local or Tribal Gov't</p>	<p>12. Obligation to respond (Mark primary with "P" and all others that apply with "X")</p> <p>a. <input type="checkbox"/> Voluntary</p> <p>b. <input type="checkbox"/> Required to obtain or retain benefits</p> <p>c. <input checked="" type="checkbox"/> Mandatory</p>
<p>13. Annual reporting and recordkeeping hour burden</p> <p>a. Number of respondents <u>6,064</u></p> <p>b. Total annual responses <u>10,630</u></p> <p>1. Percentage of these responses collected electronically <u>20</u> %</p> <p>c. Total annual hours requested <u>5,867</u></p> <p>d. Current OMB inventory <u>5,767</u></p> <p>e. Difference <u>+ 100</u></p> <p>f. Explanation of difference</p> <p>1. Program change _____</p> <p>2. Adjustment <u>+ 100</u></p>	<p>14. Annual reporting and recordkeeping cost burden (in thousands of dollars)</p> <p>a. Total annualized capital/startup costs _____</p> <p>b. Total annual costs (O&amp;M) _____</p> <p>c. Total annualized cost requested _____</p> <p>d. Current OMB inventory _____</p> <p>e. Difference _____</p> <p>f. Explanation of difference</p> <p>1. Program change _____</p> <p>2. Adjustment _____</p>
<p>15. Purpose of information collection (Mark primary with "P" and all others that apply with "X")</p> <p>a. <input type="checkbox"/> Application for benefits</p> <p>b. <input type="checkbox"/> Program evaluation</p> <p>c. <input type="checkbox"/> General purpose statistics</p> <p>d. <input type="checkbox"/> Audit</p> <p>e. <input type="checkbox"/> Program planning or management</p> <p>f. <input type="checkbox"/> Research</p> <p>g. <input checked="" type="checkbox"/> Regulatory or compliance</p>	<p>16. Frequency of recordkeeping or reporting (check all that apply)</p> <p>a. <input checked="" type="checkbox"/> Recordkeeping</p> <p>b. <input type="checkbox"/> Third party disclosure</p> <p>c. <input checked="" type="checkbox"/> Reporting</p> <p>1. <input checked="" type="checkbox"/> On occasion</p> <p>2. <input type="checkbox"/> Weekly</p> <p>3. <input type="checkbox"/> Monthly</p> <p>4. <input type="checkbox"/> Quarterly</p> <p>5. <input type="checkbox"/> Semi-annually</p> <p>6. <input checked="" type="checkbox"/> Annually</p> <p>7. <input type="checkbox"/> Biennially</p> <p>8. <input type="checkbox"/> Other (describe) _____</p>
<p>17. Statistical methods</p> <p>Does this information collection employ statistical methods?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>18. Agency contact (person who can best answer questions regarding the content of this submission)</p> <p>Name: <u>Mr. David Du Pont</u></p> <p>Phone: <u>(202) 267-0971</u></p>

**Supporting Statement  
for  
Outer Continental Shelf (OCS) Activities—Title 33 CFR Subchapter N**  
(This COI consolidates 1625-0050//2115-0533 into 1625-0044//2115-0542)

**A. Justification.**

1) Circumstances that make the collection of information necessary.

Title 43 U.S.C. 1333(d), as part of the 1978 amendments to the Outer Continental Shelf (OCS) Lands Act (the Act), states that the Coast Guard has the authority to promulgate and enforce reasonable regulations promoting the safety of life and property on OCS facilities. The Coast Guard thus initiated and implemented regulations for the following:

- Annual inspection of fixed OCS facilities. The regulations provide for scheduled on-site inspection, at least once a year, of each facility on the OCS subject to any environmental or safety regulation promulgated pursuant to the Act. Regulations that require self-inspection of fixed OCS facilities follow the statutory on-site inspection requirements of 43 U.S.C. 1348(c). The collection requirement can be found in 33 CFR 140.103(c).
- Records to be kept by the employer. The regulations ensure compliance with the statutory mandate of the Act (43 USC 1356) to man OCS facilities or OCS vessels with U.S. citizens or permanent resident aliens. The collection requirement can be found in 33 CFR 141.35.
- Station bill. The regulations require Station bills on all manned OCS facilities (with the exception of Mobile Offshore Drilling Units (MODUs)). The Station bills provide an efficient means of disseminating information to all personnel with regard to their duties, duty station, and signals used during emergencies and drills. The collection requirement can be found in 33 CFR 146.130.
- Emergency Evacuation Plan. The regulations require a comprehensive, site-specific contingency plan for the evacuation of all personnel from manned fixed facilities and MODUs operating on the OCS. The collection requirement can be found in 33 CFR 146.140 & 146.210.
- Equivalent Equipment or Procedures. The regulations make provision for the use of alternate equipment or procedures for safety on the OCS so long as they insure a degree of safety comparable to or greater than that provided by the minimum standards in subchapter N. If these alternate measures are to be used, then a submittal to the Coast Guard is required. The Coast Guard then determines whether the type of equipment or procedure to be used is safe. The collection requirement is outlined in 33 CFR 140.15.

This information collection supports the following strategic goals:

Coast Guard

- Safety
- Protection of the Natural Resources

Marine Safety, Security and Environmental Protection Directorate (G-M)

- Safety: Eliminate deaths, injuries, and property damage associated with commercial maritime operations.
- Human and Natural Environment: Eliminate environmental damage associated with maritime transportation and operations on and around the

nation's waterways.

2) By whom, how, and for what purpose the information is to be used.

i) Annual inspection of fixed OCS facilities

The self-inspection program allows the owner or operator of a fixed OCS facility to conduct annual inspections utilizing a combination check-off list and reporting form developed by the Coast Guard (CG-5432). Submission of the inspection form CG-5432 to the Coast Guard is no longer necessary. Documentation is necessary to verify that the required inspection was conducted. The form is kept on the facility or at the nearest manned fixed OCS facility in the area for 2 years after the inspection.

The Department of the Interior's Minerals Management Service (MMS) has the authority to perform inspections on the fixed OCS facilities and to enforce Coast Guard regulations applicable to those facilities. At least annually, MMS visits all of the fixed OCS facilities to inspect for violations. Requiring that a copy of the self-inspection form be kept on board each facility is to expedite MMS's inspection process and to allow comparison between MMS's inspection and the last 2 years self-inspection by the owner or operator.

ii) Records to be kept by the employer

Records identifying the status of an employee – whether a U.S. citizen or a permanent resident alien – are required, so that the Marine Safety Program can ascertain the validity of the claim and thus enforce the legal requirement.

iii) Station bill

The person in charge of each manned OCS facility must collect and post this information to ensure that employees are familiar with their duties in the event of an emergency, and to reduce the likelihood of personnel injuries during such emergencies.

iv) Emergency Evacuation Plan

This information is primarily designed to provide the persons on board an OCS facility with proper emergency evacuation instructions. It does this by identifying those conditions that warrant an evacuation, as well as outlining the procedures and equipment that should not be used during evacuation.

The operator of the facility is required to draw up the plan and submit it to the Coast Guard for approval. The Coast Guard requires submission as a means of ensuring that proper precautions are taken. Thus in order to satisfy Coast Guard review, the emergency evacuation plan (EEP) must comply with the regulations.

v) Equivalent Equipment or Procedures

This information is to be used by the Coast Guard for comparison with existing standards or procedures to insure that at least an equivalent level of safety is maintained as provided for in the regulations. Not reviewing this information would hinder the Coast Guard's efforts to determine whether certain unspecified equipment or procedures are as safe as those specified in 33 CFR Subchapter N and would limit the alternatives available to industry.

3) Consideration of the use of improved information technology.

Form CG-5432 does not need to be submitted to the OCMI. A facility may keep the form in any media it desires as long as the information is available upon request by MMS or Coast Guard. The form is available electronically at -- <http://www.uscg.mil/ccs/cit/cim/forms/formmgmt.htm>. The EEP can also be transmitted electronically to the Coast Guard and retained in electronic format. Station bills, on the other hand, must be posted and do not lend themselves to the use of electronic transmission. Records identifying the legal status of individuals are also less easily documented electronically. Thus, we estimate that the first two collections mentioned above are electronically transmitted and recorded in about 20% of the instances of its usage. About 30% of the applications for the use of equivalent equipment or procedures are now submitted electronically.

4) Efforts to identify duplication. Why similar information cannot be used.

Examination of the regulations and OCS Orders promulgated by the MMS and the regulation promulgated by the Coast Guard indicated no areas of duplication. The items subject to the reporting requirements of the self-inspection program are regulated by Coast Guard requirements. MMS has the authority to inspect the facilities and to view the self-inspection form to ensure compliance with safety regulations. Similarly, there is no duplication of information for station bills, employer records, EEPs, or the use of equivalent equipment or procedures.

5) Methods to minimize the burden to small businesses if involved.

This collection of information does not significantly affect small businesses.

6) Consequences to the Federal program if collection were conducted less frequently.

If the reporting and recordkeeping requirements were less frequent, the safety of OCS personnel would be compromised.

7) Explain any special circumstances that would cause the information collection to be conducted in a manner inconsistent with guidelines.

Information is collected in manner that is consistent with the guidelines.

8) Consultation.

A long-term rulemaking is underway to completely update the OCS regulations in Title 33 CFR Subchapter N. For the long-term action, the Coast Guard published in the *Federal Register* an NPRM titled "Outer Continental Shelf Activities" on December 7, 1999 (64 FR 68416; USCG-1998-3868). Many comments, on both current and proposed regulations, were submitted by members of the public. The Coast Guard is considering these in developing the Final Rule with comprehensive regulations governing the safety of activities and life on the OCS. Separate submissions of collection of information-related changes will be submitted as the revision to Subchapter N progresses.

9) Explain any decision to provide any payment or gift to respondents.

There are no payment or gift to respondents.

10) Describe any assurance of confidentiality provided to respondents.

All information collected complies with the Freedom of Information Act, The Privacy Act, and OMB Circular A-108.

11) Additional justification for any questions of a sensitive nature.

This information collection does not involve any questions of sensitive nature.

12) Estimates of reporting and recordkeeping hour and cost burdens of the collection of information.

i) Annual inspection of fixed OCS facilities.

**The estimated annual number of respondents is 3,489.**

**The estimated annual number of responses is 3,489.**

**The estimated annual hour burden is 3,884.**

**The estimated annual cost burden is \$194,200.**

The burden of information is an annual requirement. The Coast Guard estimates that 3,489 facilities are engaged in Outer Continental Shelf activities (789 manned and 2,700 unmanned facilities).

An average burden of 1 and 1.5 hours is estimated for unmanned and manned facilities respectively. Because unmanned platforms have fewer equipment and safety requirements that apply, the information collection is not as detailed as that for manned platforms. The total estimated hours are calculated as follows:

789 manned facilities \* 1.5 hours + 2,700 unmanned facilities \* 1 hour =  
3,883.5 burden hours (rounded up to 3,884 burden hours).

The wage of labor is assumed to be the equivalent to a LT.<sup>1</sup> and the corresponding wage for 'out of Government' is \$50 per hour for a LT (O-3). Therefore, the estimated cost of the collection would be as follows:

3,884 burden hours \* \$50 per hour = \$194,200. See Table 1 below for a summary.

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<sup>1</sup> All wage rates are based on official wage rates for 'out government' (private sector) in Enclosure (2) to COMDTINST 73101.1F.

**TABLE 1: Annual Inspection of OCS Facilities Burden & Cost**

<b>Type of affected OCS facilities</b>	<b>Population / Respondents</b>	<b>Hour burden / facility</b>	<b>Total burden hours</b>	<b>Total cost</b>
Manned facilities	789	1.5	1,184	\$59,200
Unmanned facilities	2,700	1.0	2,700	\$135,000
<b>TOTAL</b>	<b>3,489</b>		<b>3,884</b>	<b>\$194,200</b>

ii) Records to be kept by the employer.

**The estimated annual number of respondents is 1,458.**

**The estimated annual number of responses is 6,675.**

**The estimated annual hour burden is 446.**

**The estimated annual cost burden is \$12,934.**

The estimated population of personnel working on OCS facilities is 20,026. The figures are broken down by each OCS facility and vessel in Table 2.

**TABLE 2: Population of Workforce for Employer Records**

Type of OCS facility / vessel	Population of facilities and vessels / Respondents	Number of employees on each facility or vessel	Total workforce (Population * number of employees)
Floating OCS Facilities (TLP & SPAR)	10	40	400
Fixed Manned OCS Facilities	779	14	10,906
MODUs	125	40	5,000
MIDUs	4	30	120
OSVs	500	4	2,000
Industrial Vessels	40	40	1,600
<b>TOTAL</b>	<b>1,458</b>		<b>20,026</b>

Burden calculation:

The hourly employer burden for collecting and maintaining these records is estimated to be 3 minutes (0.05 hours) per worker at the initial stage of employment. Estimating that one-third of the total workforce is hired each year, or 6,675, the annual collection burden is **334 hours**.

The hourly burden for recordkeeping or responding to government spot-checking of the records is estimated to be **112 hours**. This figure is based on an estimated one minute (0.0167 hours) of response time per individual record (6,675 workers).

Total number of annual burden hours = 334 + 112 = 446.

Cost calculation:

The collection and maintenance cost is based on 3 minutes per record at an average hourly rate of \$29 hour (equivalent to GS-7). Total cost for collecting and maintaining citizen records is estimated to be \$9,686 annually (334 hours x \$29 hour), estimating one-third of the total workforce, or 6,675, is replaced.

The annual cost to industry for assistance to the government during spot-checking is \$3,248 (112 hours x \$29 hour), estimating one-third of the workforce, or 6,675, is replaced.

Total annual cost burden to industry for collecting and maintaining citizen records and being available for government spot-checking is therefore \$12,934 (= \$9,686 + \$3,248). Please see Table 3 below for a summary of burden hours and cost.

**TABLE 3: Employer Records Burden Hours & Cost**

Population of employees on facilities & vessels needing records activity	Burden hours / worker	Total burden hours	Total cost (wage rate of \$29/hour)
6,675	0.05 for recordkeeping	334	\$9,686
6,675	0.0167 for spot-checking	112	\$3,248
<b>TOTAL</b>		<b>446</b>	<b>\$12,934</b>

iii) Station bill

The burden of information submission is not an annual requirement. Information must be supplied when information on the Station Bill changes. Total population of manned facilities is, as mentioned previously, 789.

**The estimated annual number of respondents is 263.**

**The estimated annual number of responses is 263.**

**The estimated annual hour burden is 526.**

**The estimated annual cost burden is \$20,514.**

The following assumptions and cost factors were used to derive the total burden hour and cost:

- An estimated 1/3 of the 789 facilities, or 263, will prepare new, or modify, existing station bills annually. A facility is assumed to prepare or modify a station bill once during this 3-year collection period.
- Hours per year are based on 2 hours of response time per facility. Total annual response time is 2 hours x 263 facilities = 526 hours.
- Wage costs to prepare station bills are estimated to be \$39/hour, equivalent to GS-10. Therefore total cost is = 526 hours x \$39 hour = \$20,514.

Please see Table 4 below for a summary of burden hours and cost associated with the collection for Station bills.

**TABLE 4: Station Bills Burden Hours & Cost**

Population of facilities <sup>2</sup>	Burden hours / facility	Total burden hours	Total cost (wage rate of \$39/hour)
263	2.0	526	\$20,514
<b>TOTAL</b>		<b>526</b>	<b>\$20,514</b>

iv) EEPs.

The burden of information submission is not an annual burden. The information must be supplied when a new OCS facility is put in place, a MODU/MIDU moves to a new location, or substantial changes are made to either an OCS facility or a MODU/MIDU. In the case of a MODU/MIDU changing location or changes made, an operator need only submit a revision to the facility's existing EEP. As a result not all members of the regulated population will have to submit EEPs each year, and when they are submitted the EEPs will sometimes be mere revisions.

- The estimated annual number of respondents is 911.**
- The estimated annual number of responses is 193 [50 + 143].**
- The estimated annual hour burden is 844.**
- The estimated annual cost burden is \$14,348.**

The annual reporting burden and cost to industry is estimated to be 844 hours and \$14,348. This was derived using the following cost factors:

OCS Facilities/MODUs/MIDUs

- OCS facilities = 789; MODUs = 125; MIDUs = 4
- An estimated 50 new manned OCS facilities, including MODUs are added each year
- 5% of existing OCS facilities will have to resubmit EEPs each year (39 renewals)
- An estimated 50 MODUs change locations twice annually (100 revisions)
- An estimated 3 new plans and 1 revision will be submitted annually by MIDUs
- We estimate 8 hours of admin support per new plan submission, and 3 hours of support per renewal at an hourly rate of \$17. (Hourly rate compares with GS-1 through GS-4 pay scale.)
- Total # of annual new submissions (50 new manned facilities; 3 new MIDU plans)= 53; total # of renewals/revisions (39 renewals from existing OCS facilities, 50 MODUs change locations twice annually for 100 revisions, and 1 revision from a MIDU)= 140

Please see Table 5 below for a summary of the above.

<sup>2</sup> The total number of manned fixed OCS facilities is 789, but only 1/3, or 263, are expected to prepare new, or modify, station bills.

**TABLE 5: EEP Submissions & Revisions**

Type of OCS facility	Population	New Submissions	Renewals / Revisions
Manned Fixed Facilities	789	50 new facilities are added annually, including MODUs	39
MODUs	125	(See above)	100
MIDUs	4	3	1
<b>TOTAL</b>	<b>911</b>	<b>53</b>	<b>140</b>

- Hours to prepare new submissions annually = 424 hours [53 submissions x 8 hours preparation]
- Hours to prepare renewals/revisions annually = 420 hours [140 submissions x 3 hours preparation]
- Total hour burden = 844
- Annual cost = \$14,348 = [(424 + 420)\*\$17]

Please see Table 6 below for a summary of annual burden hours and cost associated with EEPs.

**TABLE 6: EEP Burden Hours & Cost**

Population	Burden hours / facility	Total burden hours	Total cost (wage rate of \$17/hour)
New submissions = 53	8.0	424	\$7,208
Renewals = 140	3.0	420	\$7,140
<b>TOTAL</b>		<b>844</b>	<b>\$14,348</b>

#### v) Equivalent Equipment or Procedures

There are approximately 10 submissions a year made to the Coast Guard, requesting the use of alternate equipment or procedures. The Coast Guard estimates that each

submission takes approximately 10 hours to put together, and that it is compiled by someone of rank equivalent to a GS-12, and so the equivalent wage rate is \$48/hour<sup>3</sup>.

**The number of respondents is 10.**

**The number of responses is 10.**

**The annual hour burden is 100 hours** (= 10 submissions \* 10 hours)

**The annual cost is \$4,800** (= 100 hours \* \$48)

**TABLE 7: Equivalent Equipment or Procedures**

<b>Number of submissions/ Responses</b>	<b>Burden hours / submission</b>	<b>Total burden hours</b>	<b>Total cost (wage rate of \$48/hour)</b>
10	10	100	\$4,800
<b>TOTAL</b>		<b>100</b>	<b>\$4,800</b>

Table 8 below shows the total number of annual burden hours and cost for all collections of information discussed above, for 'Subchapter N-OCS Activities'.

**The total number of annual burden hours is 5,867, the annual cost is about \$247,000, the number of responses is 10,630, & the number of respondents is 6,064.**

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<sup>3</sup> See Enclosure (2) to COMDTINST 73101.1F.

**TABLE 8: Cumulative Total for Sub N Burden Hours & Cost**

COI Requirement	Number of Respondents	Number of Responses	Annual Burden Hours	Annual Cost
Annual Inspection of Fixed OCS Facilities	3,489	3,489	3,884	\$194,200
Employer Records	1,458	6,675	446	\$12,934
Station bills	263	263	526	\$20,514
EEPs	844	193	911	\$14,348
Equivalent Equipment or Procedures	10	10	100	\$4,800
<b>TOTAL</b>	<b>6,064</b>	<b>10,630</b>	<b>5,867</b>	<b>\$246,796</b>

13) Estimates of annualized capital and start-up costs.

There are no annualized capital and start-up costs.

14) Estimates of annualized Federal Government costs.

The total cost to Government is \$49,321, as explained below. Also, please see Table 9 for a summary.

i) Annual inspection of fixed OCS facilities. Government costs arise from the examination of the self-inspection form CG-5432 by MMS or Coast Guard. This is assumed to be 15 minutes per facility. The total estimated hours are calculated as follows:

- 3,489 facilities \* 0.25 hours (15 minutes) = 872.25 burden hours (round down to 872 hours).

The wage of labor for MMS is assumed to be the equivalent to a LT. The corresponding wage for 'in government' is \$43 per hour for a LT (O-3). Therefore the cost of the collection would be as follows:

- 872 burden hours \* \$43 per hour = \$37,496.

ii) Employer records. The estimated cost to the Federal Government is \$4,816. This is based on approximately 112 hours of spot-checking at approximately \$43 per hour, as explained above.

iii) Station bills. There is no estimated cost to the Federal Government.

iv) EEP. It is estimated that it takes a LT. with a wage rate \$43/hour, as explained above, about one hour to review a new plan and about half an hour to review a revision. The total cost is therefore \$5,289 (\$43\*123).

v) Equivalent equipment or procedures. It is estimated that it takes someone at the Coast Guard 4 hours to review each submission. This person is usually of rank LT. Which corresponds to a wage rate of \$43/hour (O-3). The cost to the government for reviewing 10 submissions a year is therefore \$1,720 (= 10 \* 4 \* \$43).

**TABLE 9: Federal Government Costs Associated with Subchapter N Collections of Information**

<u>Item</u>	<b>Number of units (e.g. OCS facilities, EEPs)</b>	<b>Time per unit</b>	<b>CG Hourly Rate<sup>4</sup> (A)</b>	<b>Hours per year (B)</b>	<b>Total Cost to Govt. (A*B)</b>
Annual Inspection of OCS Facilities	3,489	0.25 hours	\$43	872	\$37,496
Employer records			\$43	112	\$4,816
Station bills			0	0	\$0
Emergency Evacuation Plans – Manned OCS Facilities, MODUs & MIDUs (estimated 0.5 hours per revision, 1 hour per new)	140 revisions	0.5/hr & 1.0/hr	\$43	70	\$5,289
	53 new			53	
Equivalent equipment or procedures	10	4 hours	\$43	40	\$1,720
<b>Total Annualized Government Hours and Cost</b>				<b>1,147</b>	<b>\$49,321</b>

15) Explain the reasons for the change in burden.

The collection of information for Equivalent Equipment or Procedures (1625-0050//2115-0553) under Subchapter N was consolidated into the overall collection of information for subchapter N (1625-0044), and as such the overall cumulative burden increased slightly.

<sup>4</sup> Labor costs are the 'in government rates' from USCG Standard Rates (COMDTINST 7310.1F)

- 16) For collections of information whose results are planned to be published for statistical use, outline plans for tabulation, statistical analysis and publication.

There are no plans to use statistical analysis or to publish this information.

- 17) Explain the reasons for seeking not to display the expiration date for OMB approval of the information of collection.

We are not seeking such approval. The OMB Number will appear on appropriate PRA disclosure information.

- 18) Explain each exception to the certification statement.

There are no exceptions to the certification statement.

**B. Collection of Information Employing Statistical Methods.**

This information collection does not employ statistical methods.

## FIXED OCS FACILITY INSPECTION REPORT

(INSTRUCTIONS ON REVERSE)

Facility Name \_\_\_\_\_ Manned \_\_\_\_\_ Unmanned \_\_\_\_\_ Number of Persons on Board \_\_\_\_\_  
 OCS Area/Block \_\_\_\_\_ MMS Lease No. \_\_\_\_\_ Operator(s) \_\_\_\_\_ Owner(s) \_\_\_\_\_  
 Person in Charge \_\_\_\_\_ Name and Address \_\_\_\_\_ Name and Address \_\_\_\_\_  
 Facility Telephone \_\_\_\_\_

INSPECTION ITEMS-ALL FACILITIES	Def.	Cor.	Out	INSPECTION ITEM	Def.	Cor.	Out
1. Workplace Safety 33 CFR PART 142				20. Lifesaving Appliances 33 CFR Part 144			
2. Rails/Guards/Grating 33 CFR 143.110				a. Type:			
3. Personnel Landings 33 CFR 143.105				Lifefloat _____ Liferaft _____ Lifeboat _____			
4. Means of Escape 33 CFR 143.101				approval number _____			
primary-				location			
secondary-				condition			
5. Helo Deck Perimeter 33 CFR 143.110				equipment/markings			
6. Lights/Warning Devices 33 CFR 143.15				servicing (date _____)			
7. Firefighting Equip 33 CFR 145:				launching devices			
portable _____ -				weight test (date _____)			
semi-portable _____ -				operational test (date _____)			
fixed _____ -				b. Type:			
location-				Lifefloat _____ Liferaft _____ Lifeboat _____			
size-				approval number _____			
agent-				location			
<b>INSPECTION ITEMS-UNMANNED FACILITIES</b>				condition			
8. Lifesaving Equipment 33 CFR 144.10-1				equipment/markings			
9. Other Lifesaving Equipment 33 CFR 144.10				servicing (date _____)			
				launching devices			
<b>INSPECTION ITEMS-MANNED FACILITIES</b>				weight test (date _____)			
10. Emer. Comms. Equip. 33 CFR 144.01-40				operational test (date _____)			
11. Station Bill 33 CFR 146.130				c. Type:			
12. Emergency Drills 33 CFR 146.125				Lifefloat _____ Liferaft _____ Lifeboat _____			
conducted monthly-				approval number _____			
record keeping				location			
13. Life Preservers 33 CFR 144.01-20				condition			
number: _____ -				equipment/markings			
equipment-				servicing (date _____)			
markings-				launching devices			
stowage-				weight test (date _____)			
14. Work Vests 33 CFR 146.20				operational test (date _____)			
number: _____ -				d. Type:			
separate stowage-				Lifefloat _____ Liferaft _____ Lifeboat _____			
15. Ringbuoys 33 CFR 144.01-25				approval number _____			
number: _____ -				location			
equipment-				condition			
markings-				equipment/markings			
stowage-				servicing (date _____)			
16. General Alarm System 33 CFR 146.105				launching devices			
markings 33 CFR 146.135-				weight test (date _____)			
17. Manning of Survival Craft 33 CFR 146.120				operational test (date _____)			
18. First Aid Kit 33 CFR 144.01-30				21. Personnel Record Location 33 CFR 141.35			
19. Litter 33 CFR 144.01-35							

LIST OF OUTSTANDING ITEMS/COMMENTS (Attach additional pages as necessary)

**FACILITY OWNER'S OR OPERATOR'S ACKNOWLEDGEMENT**

NAME	TITLE	SIGNATURE	DATE

## INSTRUCTIONS

### General

- Facility Name.....Enter official facility name/designation.  
Manned/Unmanned ....Check the space which indicates facility status at the time of the inspection.  
Persons on Board.....Enter number of persons on board on the day of the inspection.  
Person in Charge .....Enter the full name of the person in charge.  
Operator .....Fill in name and address of company operating the facility.  
Owner.....Fill in name and address of leaseholder or operating partner.  
OCS Area/Block .....Enter standard OCS area abbreviation and block number.  
Facility Telephone .....Enter telephone number if so equipped.

### Inspection Items

- Def. -Refers to the total number of deficiencies per item found during this inspection.  
Cor. -Refers to the number of deficiencies per item that were corrected this inspection.  
Out. -Refers to number of deficiencies per item remaining outstanding/uncorrected.

Enter the number of deficiencies found, the number of deficiencies corrected, and the number of deficiencies that remain outstanding for each item in the appropriate box (Cor. + Out. = Def.)  
Enter N/A for any item that is not applicable.

ITEM NUMBERS 1 THROUGH 7 MUST BE COMPLETED FOR ALL FACILITIES, BOTH MANNED AND UNMANNED

ITEMS NUMBERS 8 AND 9 MUST BE COMPLETED FOR ALL UNMANNED FACILITIES.

ITEM NUMBERS 10 THROUGH 21 MUST BE COMPLETED FOR ALL MANNED FACILITIES.

### Instructions for Specific Item Numbers

- 7 .....Enter the number of portable/semi-portable fire extinguishers and/or fixed firefighting equipment on board in the appropriate spaces. For location, size, and agent-use Table 33 CFR 145.10(a) to determine compliance. Deviations from the requirements of 33 CFR Part 145 should be considered deficiencies. Enter description of deficiencies and the OCMI determined time frame for correction in the Comments section where applicable (see 33 CFR 140.105(c)).
- 9 .....Any lifesaving equipment on an unmanned platform that is not required by 33 CFR 144.10-1 must meet the standards contained in 144.01-1 through 144.01-40. Where such additional equipment is installed/located on the facility the appropriate item should be completed under the INSPECTION ITEM-MANNED FACILITY section of the form.
- 10 .....Emer. Comms. Equip.-refers to emergency communication equipment.
- 13, 14, 15 .Number-enter the number of preservers/vests/buoys on board in the appropriate spaces.
- 20 .....Fill in one subsection (a, b, c and d) for each piece of primary lifesaving equipment.  
type-check the appropriate space.  
servicing-enter the date the item was last serviced.  
weight/- (for davit launched equipment) enter the date of the last test.  
operational test-for self propelled equipment enter the date of the last test.  
Enter description of deficiencies and the OCMI determined time frame for correction in the Comments section where applicable (see 33 CFR 140.105(c)).
- 21 .....Personnel Record Location-enter the address of the location of the required record.

If additional space is needed for any item, enter the applicable item number and the appropriate data in the comments section.

### List of Outstanding Items/Comments

Enter a brief description of each outstanding deficiency and the proposed corrective action.  
Enter comments as appropriate. Attach additional pages as necessary.

### Owner's/Operator's Acknowledgement

Enter name, title, and signature/date of owner's/operator's representative acknowledging the particulars of the inspection.

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number.

The Coast Guard estimates that the average burden for this report is 3.7 hours. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to: Commandant (G-MOC), U.S. Coast Guard, 2100 2<sup>nd</sup> St., SW, Washington D.C. 20593-0001 or Office of Management and Budget, Paperwork Reduction Project (1625-0044), Washington, DC 20503.