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ORIGINAL

S 915

February 2, 1999

U. S. Department of Transportation Dockets
Docket No. FAA-1998-4553 -3
400 Seventh Street, SW
Room Plaza 401
Washington, DC 20590

DEPT. OF TRANSPORTATION
DOCKET SECTION
99 FEB 10 AM 11:02

Dear Sir or Madam,

Enclosed are comments to Notice of Proposed Rulemaking (NPRM) notice 98-14 concerning 14 CFR Part 65, Certification: Airmen Other Than Flight Crewmembers.

If you have any questions, comments or require any additional information, please contact Richard A. Mac Neilly, Ph.D. or the undersigned at (612) 85 1-0066 for an immediate response.

Sincerely,

Academy Education Center

Nancy Grazzini-Olson
President

FAR PART 65 NPRM REVIEW
BY
ACADEMY OF AVIATION, INC.

ITEM	NPRM SECTION	PART 65 PARAGRAPH	REVIEW COMMENT
1	Summary		Address should be DFW, not DRW
2	General Discussion (9)		Should note that 65.61 (a)(3) requires that each aircraft dispatcher course must outline the major topics and subtopics and the number of hours proposed for each
3	General Discussions 11 (b)		Should identify Practical Test Standards as: FAA-S-8081 -1 OA
4	Principal Issues		Age requirements - see review comment 13
5	Principal issues		Permit limitations to be placed on the individual's flight dispatcher certificate based on medical conditions. No guidelines are provided in 65.53 (2) to determine criteria for safe operation of aircraft, Are there guidelines covered in Part 67: Medical Standards and Certification? See review comment 14
6	Basic Certificate		Paragraph 65.51 does not address the topic of certificate expiration refresher training, bi-annual reviews, desk audits, etc. These are FAQ's. There should be a requirement for follow-up if a medical limitation was placed on a certificate
7	General vs. Specific		PTS - see review comment 3
8	Section-by-section 65.61 (a)		The requirement for the course outline would require the number of hours required for major topics and subtopics to be covered. To avoid confusion as to what constituted a major subtopic, The requirement could define major topics as the Roman Numeral level and major subtopics as the upper case alpha level. Note: The Appendix A overview lists all areas of knowledge as topics.
9	Section-by-Section Appendix A		In I. Regulations D. General Operating Manual: add "(Typical certificate holders manual)"
10	Proposed Amendment	GENERAL	Number paragraphs sequentially: FROM; TO; 65.51 65.1 65.53 65.2 65.55 65.3 65.57 65.4 65.59 65.5 65.61 65.6 65.63 65.7 65.67 65.8 65.70 65.9
11	Proposed Amendment	65.51	Certificate expiration: See review comment 6
12	Proposed Amendment	65.53 (a)	Age: See review comment 14
13	Proposed Amendment	65.53 (b)(1)	Under 23 Pass Form: If a candidate is under 23 years of age and passes the knowledge and practical exams, a form should be provided to officially record that the candidate is eligible for a certificate at age 23. See sample form in proposed Appendix B. used by the MSP FSDO for this purpose

FAR PART 65 NPRM REVIEW
BY
ACADEMY OF AVIATION, INC.

ITEM	NPRM SECTION	PART 65 PARAGRAPH	REVIEW COMMENT
14	Proposed Amendment	65.53 (b)(2)	Medical: See review comment 5 - Guidelines should be provided in the event that there is a cause/effect relationship between non-safe operation of aircraft and the placing of operating limitations on a certificate
15		65.55(a)	Knowledge Test: Identify FAA Authorized ADX Computerized test
16		65.57	Change "Administrator" to "FAA FSDO Administrator" • To differentiate between FAA administrator and Aircraft Dispatcher training school administrator
		65.59	PTS: See review comment 3
17		65.61	Replace "air carrier" with "course operator" in the context used in 65.61 (c)
		65 61 (3)	Course outline hours: See review comment 8
18		Appendix B	Proposed list of Aircraft Dispatcher Forms • Sample Attached

APPENDIX B TO PART 65 - AIRCRAFT DISPATCHER FORMS

This appendix identifies FAA Forms and provides samples of forms useful for the certification of aircraft dispatchers.

FAA FORMS

<u>DESCRIPTION</u>	<u>NUMBER</u>
Program Tracking and Reporting Subsystem Data Sheet	8000-36
Temporary Airman Certificate	8060-4
Notice of Disapproval of Application	8060-5
Application for an Airman Certificate and/or Rating	8400-3
Letter of Aeronautical Competency (Under 23 Years of Age)	SAMPLE
Airman Computer Test Report	SAMPLE
Practical Test Check-Off List	SAMPLE

PROGRAM TRACKING AND REPORTING SUBSYSTEM DATA SHEET
 (One PTRS Record Required for Each Unit of Work as defined in the PPM)

SECTION I - Transmittal Inspector Name Code: _____ Original Update

Record # _____ Activity Number: _____ FAR: 65

IRPG _____ Status (POC): _____ Setup Date: _____

Start Date _____ Results (ACEFISTX): _____ Closed Date: _____

Designator: _____ Affiliated Designator: _____ DTNA _____
(Enter Operator Designator when applicable)

Approved Reg # _____ Local/Departure Point: _____ Arrival Point _____
(Enter ACP # Number when applicable) (Enter Location Designator where activity occurred)

Flight # _____ Controller # _____ Occurrence # _____
(Enter ACP Call Sign when ACP is used)

Make-Model-Series: _____ Incident # _____

Simulator/Device ID (Circle Applicable Entry) _____ EPR # _____

Non-Cert Activity Name/Company: _____ Application # _____

Examiner Cert # _____ Name: _____

Applicant Cert # _____ Name: _____

Rec Instructor Cert # _____ Name: _____

Pass/Fail: _____ Exam Kind: 1544/155 _____
(Circle Applicable Entry) (Enter Data from grid at bottom of sheet)

TJAC000 _____ Miscellaneous: _____ Numeric Misc: _____
(Enter "OBSV" if activity was observed by FAA Inspector and complete comments section below) (Enter the time (Hours/Minutes) to accomplish activity)

Local Use: _____ Regional Use: _____ National Use: _____
(Enter "AOP" if applicable)

Activity Type: _____ Travel Time: _____ Travel Cost: _____

Trips: _____ Flight Number: _____ Repeat Number: _____ Groundwork? Yes No Flight? Yes No

SECTION IV - COMMENT (unlimited)

Primary Area	Key Words	Opinion Code	Comment Text (unlimited length) <small>(For UNSAT evaluations, enter the appropriate KEY WORD for the unsat area and enter comments. Use "J" for Primary Area and "U" in Opinion Code blocks. Enter Key Word for each applicable area.)</small>
			←← Enter Inspector's Last Name when observed by FAA

EXAM KIND FIELD ENTRY INFORMATION

GRAL	SIM	ACFT	Activity Description for ACP related evaluations. Enter 1544/151 (or 1544/155) for Line Operational Evaluation (LOE) under an ACP Program.
<small>*Systems Validation</small>	<small>*Procedures Validation</small>	<small>*Maneuvers Validation</small>	

Date: _____ Observer: _____ DICE: _____

I. UNITED STATES OF AMERICA
 DEPARTMENT OF TRANSPORTATION - FEDERAL AVIATION ADMINISTRATION
 II. TEMPORARY AIRMAN CERTIFICATE

III. CERTIFICATE NO.

THIS CERTIFIES THAT IV.
 V.

DATE OF BIRTH	HEIGHT	WEIGHT	HAIR	EYES	SEX	NATIONALITY	VI.
	IN						

XI. has been found to be properly qualified and is hereby authorized in accordance with the provisions of Section 61 of the Federal Aviation Act of 1958 to exercise the privileges of

Aircraft Dispatcher

XII. RATING AND LIMITATIONS

XII

XIII

THIS IS AN ORIGINAL ISSUANCE A REISSUANCE OF THIS GRADE OF CERTIFICATE DATE OF SUPERSEDED AIRMAN CERTIFICATE

BY DIRECTION OF THE ADMINISTRATOR

EXAMINER'S DESIGNATION NO. OR INSPECTOR'S REG. NO.

X. DATE OF ISSUANCE

X. SIGNATURE OF EXAMINER OR INSPECTOR

DATE DESIGNATION EXPIRES

VI. AIRMAN'S SIGNATURE

NOTE

NOTICE OF DISAPPROVAL OF APPLICATION

PRESENT THIS FORM
UPON APPLICATION
FOR REEXAMINATION

NAME AND ADDRESS OF APPLICANT

CERTIFICATE OR RATING
SOUGHT

On the date shown, you failed the examination indicated below:

FLIGHT ORAL PRACTICAL

AIRCRAFT USED (Make and Model)

FLT. TIME RECORDED IN LOGBOOK

PILOT-IN-COMM. OR SOLO	INSTRUMENT	FINAL
---------------------------	------------	-------

UPON REAPPLICATION YOU WILL BE REEXAMINED ON THE FOLLOWING:

I have personally tested this applicant and deem his performance unsatisfactory for the issuance of the certificate or rating sought.

DATE OF EXAMINATION

SIGNATURE OF EXAMINER OR INSPECTOR

DESIGNATION OR OFFICE NO.

Application For An Airman Certificate and/or Rating

- | | | |
|---|--|--|
| <input type="checkbox"/> Flight Engineer | <input type="checkbox"/> Flight Navigator | <input type="checkbox"/> Aircraft Dispatcher |
| <input type="checkbox"/> Reciprocating Engine Powered | <input type="checkbox"/> Control Tower Operator | <input type="checkbox"/> Reissuance of Certificate |
| <input type="checkbox"/> Turbo-propeller Powered | <input checked="" type="checkbox"/> VFR Tower Rating | <input type="checkbox"/> Additional Rating |
| <input type="checkbox"/> Turbojet Powered | <input type="checkbox"/> Non-Radar Approach Control Tower Rating | |

1 TYPE OF AIRCRAFT TO BE USED	2 TIME IN THIS AIRCRAFT	3 NAME OF EMPLOYER
-------------------------------	-------------------------	--------------------

4. Applicant identification

A. NAME (First-Middle-Last)

K PERMANENT MAILING ADDRESS (include Zip Code)

B SOCIAL SECURITY NO	C DATE OF BIRTH	D HEIGHT	E WEIGHT
F HAIR	G EYES	H SEX	I NATIONALITY
J PLACE OF BIRTH			K TELEPHONE NO

5. Certificates Held by Applicant

A. <input type="checkbox"/> Pilot	B. <input type="checkbox"/> Flight Navigator	E. <input type="checkbox"/> Ground Instructor
<input type="checkbox"/> Airline Transport	<input type="checkbox"/> Flight Instructor	F. <input type="checkbox"/> Aircraft Dispatcher
<input type="checkbox"/> Commercial	<input type="checkbox"/> Private	G. <input type="checkbox"/> Mechanic
<input type="checkbox"/> Control Tower Operator	<input type="checkbox"/> Flight Engineer	

6. Applicant's Certification I certify that I meet all pertinent requirements of the Regulations for the certificate or rating applied for

Date _____ Applicant's Signature _____

Instructor's Recommendation

7. I consider the above applicant ready to take the test for which he/she is applying:

A. Written Test B. Flight Test C. Practical Test Aircraft Dispatcher Only

D. Date	Instructor's Signature	Instructor's Certificate No. And Expiration Date	Grade and Certificate No.
E. Date	Instructor's Signature	Instructor's Certificate No. And Expiration Date	Grade and Certificate No.

8. Evaluation Record

	Inspector	Examiner	Signature	Date
Oral				
Practical Test Aircraft Dispatcher				
Practical Test Control Tower Operator				
Simulator Check				
Aircraft Flight Check				

9. Inspector's Record

Temporary Airman Certificate Issued Notice of Disapproval of Application Issued Examiner's Action Accepted

DATE	INSPECTOR'S SIGNATURE	FAA OFFICE
------	-----------------------	------------

CP	REG	OFFICE	COM	ISS	ACT	EMP	TRND	MT	DS	CLASS	SEX	RATING	STATE	COUNTY	<input type="checkbox"/> Do Not Micro	<input type="checkbox"/> IFO Mailing
															<input type="checkbox"/> Special Mailing	<input type="checkbox"/> Correspondence
															<input type="checkbox"/> Airmail	

10. Practical Test Report

Grading Legend (All applicable items must be graded S or U)

Explain in "Remarks" all items which are not graded.

S—Satisfactory

U—Unsatisfactory

Item No.	A. Flight Engineer		Grade		Item No.	C. Aircraft Dispatcher		Grade	
			Examiner	Inspector				Examiner	Inspector
1	Equipment Examination (Oral)				1	Aircraft			
2	Preflight Inspection				2	Air Routes and Airports			
3	Normal Operating Procedures				3	Altimeters			
4	Abnormal Operating Procedures				4	Weather Analysis			
5	Performance Data and Cruise Control				5	Airman's Information Manual			
6	Trouble Shooting				6	Dispatch and Assistance			
7	Emergency Procedures				7	Emergency Procedures			
8	Forms and Record				Item No.	D. Control Tower Operator		Grade	
9	Post Flight							Examiner	Inspector
10	Crew Coordination								
11	Judgement								
Item No.	B. Flight Navigator		Grade		VFR TOWER RATING				
			Examiner	Inspector	1	The Control Tower			
				2	The Airport				
				3	The Control Zone				
				4	Notice to Airmen				
1	Equipment (Oral)				5	Weather Facilities and Procedures			
2	Equipment Check					A Demonstration of Ability to Control Air Traffic Under VFR			
3	Preflight Training								
4	Normal Navigation Procedures				NON-RADAR APPROACH CONTROL TOWER RATING				
5	Knowledge of Navigation Methods				1	Air Traffic Control Facilities			
6	Co-ordination of Navigational Methods				2	Air Navigation Facilities			
7	Emergency Procedures				3	Use of Airman's Information Manual			
6	Co-ordination of Duties				4	Holding Procedures			
9	Crew Co-ordination				5	Approach Procedures			
10	Judgement				16	Missed Approach facilities			
11. Route 01 Flight Check					7	Alternate Airports			
From	To	Hours			8	Search and Rescue Procedures			
		Day	Night		9	A Demonstration of Ability to Control Air Traffic Under IFR			
					10	Airport Identification			

Remarks



us Department
of Transportation
Federal Aviation
Administration

LETTER OF AERONAUTICAL COMPETENCY
SUCCESSFUL APPLICANT FOR AIRCRAFT DISPATCHER CERTIFICATE
UNDER 23 YEARS OF AGE

This memorandum is evidence that: Michael C. McCann, 727 1/2 Loma Vista Street
El Segundo, Ca 90245 has successfully completed the necessary written,
oral, and flight tests for an aircraft dispatcher certificate,
however, the applicant has not reached 23 years of age. The
applicant may obtain a temporary airman certificate from any
flight standards district office upon presenting the following:

1. Proof of being at least 23 years old.
2. A current application form.
3. This letter.

Examiner Name _____

Examiner Signature _____

Examiner Number _____

Date _____

District Office:

SYLVAN PROMETRIC
1000 Lancaster St, Baltimore, MD 21202
1-800-FLY-FAST

Federal Aviation Administration
Airman Computer Test Report

EXAM TITLE: ADX -- Aircraft Dispatcher

NAME:

ID NUMBER:

TAKE:

DATE:

SCORE:

GRADE:

Knowledge area codes in which questions were answered incorrectly.
See appropriate Advisory Circular (AC) Knowledge Test Guide available
via the Internet: <http://www.fedworld.gov/pub/faa-att>
A single code may represent more than one incorrect response.

EXPIRATION DATE:

Authorized instructor's statement. (If Applicable)

I have given Mr./Ms. _____ additional
instruction in each subject area shown to be deficient and
consider the applicant competent to pass the test.

Last _____ Initial _____ Cert. No. _____ Type _____
(Print Clearly)

Signature _____

SYLVAN's computerized FAA testing helps you FLY FAST!
Call:

1-800-FLY-FAST

AIRCRAFT DISPATCHER
PRACTICAL TEST CHECK-OFF LIST

BASED ON
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION
AIRCRAFT DISPATCHER PRACTICAL TEST STANDARDS
FAA-S-0081 -1 0A
OF
JUNE 1995

ACADEMY TRAINING SERVICES
ATI AVIATION TRAINING

CONTENTS

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I. AREA OF OPERATION: DISPATCH EXERCISE

A. TASK: FLIGHT PLANNING

REFERENCES: FAR Parts 65, 121.

NOTE: Where appropriate, questions on other AREAS OF OPERATION may be based on the assigned flight.

Objective. To determine that the applicant:

1. Exhibits adequate knowledge of flight planning by preparing a flight plan, load manifest, and dispatch release for a flight between designated points.
2. Plans the flight in accordance with regulatory requirements and company procedures, as appropriate.

B. TASK: OBTAINING WEATHER INFORMATION

REFERENCES: FAR Part 65; AC 00-6, AC 00-45; AIM.

NOTE: Where current weather reports, forecasts, or other pertinent information is not available, this information shall be simulated by the examiner in a manner which adequately measures the applicant's competence.

Objective. To determine that the applicant:

1. Exhibits adequate knowledge of aviation weather information by obtaining, reading, and analyzing the applicable items such as—
 - a. weather reports and forecasts.
 - b. pilot and radar reports.
 - c. surface analysis charts.
 - d. radar summary charts.
 - e. significant weather prognostics.
 - f. winds and temperatures aloft.
 - g. freezing level charts.
 - h. stability charts.
 - i. severe weather outlook charts.
 - j. constant pressure charts.

- k. constant pressure prognostics.
- l. tables and conversion graphs.
- m. SIGMET's and AIRMET's.
- n. ATIS reports.
- o. NOTAM's/NOTAM systems.

2. Correctly analyzes the assembled weather information pertaining to the proposed route of flight and destination airport, and determines whether an alternate airport is required. If required, determine whether the selected alternate meets the requirements of the FAR's and the operations specifications.

II. AREA OF OPERATION: AIRCRAFT

A. TASK: FLIGHT INSTRUMENTS

REFERENCES: FAR Part 65; AC 61-27.

Objective. To determine that the applicant exhibits adequate knowledge of the applicable aircraft flight instruments and systems, and their operating characteristics such as:

1. Altimeter.
2. Airspeed indicator.
3. Vertical-speed indicator.
4. Attitude indicator.
5. Horizontal situation indicator.
6. Magnetic compass.
7. Turn-and-slip indicator.
8. Heading indicator.

B. TASK: NAVIGATION INSTRUMENTS AND AVIONIC SYSTEMS

REFERENCES: FAR Part 65; AC 61-27; Operating Handbook, Flight Manual.

Objective. To determine that the applicant exhibits adequate knowledge of the applicable aircraft navigation instruments and avionics systems, and their operating methods such as:

1. VHF omnirange (VOR).
2. Distance measuring equipment (DME).
3. Instrument landing system (ILS)/microwave landing system (MLS).
4. Marker beacon receiver/indicators.
5. Transponder/altitude encoding.
6. Automatic direction finding (ADF).
7. Electronic flight indicating system (EFIS).
8. Long range navigation (LORAN).
9. Inertial navigation system (INS).
10. Radio area navigation (RNAV).
11. Doppler radar.
12. Autopilot and flight director.
13. Communications equipment.
14. Global positioning system (GPS).
15. Flight management system (FMS).

C. TASK: AIRCRAFT SYSTEMS

REFERENCES: FAR Part 65; Company Aircraft Operating Manual, Flight Manual.

Objective. To determine that the applicant exhibits adequate knowledge of the aircraft; its systems and components; its normal, abnormal, and emergency operating procedures; and (as appropriate to the aircraft) the use of correct terminology with regard to such items as:

1. Landing gear.
2. Powerplant/systems/components (reciprocating, turboprop, turbojet).
3. Fuel system.
4. Oil system.
5. Hydraulic system.
6. Electrical system.
7. Environmental system.
8. Ice protection.

D. TASK: AIRCRAFT HANDBOOKS, MANUALS, MINIMUM EQUIPMENT LIST, AND OPERATIONS SPECIFICATIONS

REFERENCES: FAR Parts 65, 121; Company Aircraft Operating Manual, Flight Manual; Minimum Equipment List; Operations Specifications.

Objective. To determine that the applicant exhibits adequate knowledge of the operating handbook or flight manual with regard to TASKS A, B, and C, and the minimum equipment list, and operations specifications as appropriate.

E.TASK: AIRCRAFT PERFORMANCE AND LIMITATIONS

REFERENCES: FAR Parts 65, 121 ; Company Aircraft Operating Manual , Flight Manual.

Objective. To determine that the applicant:

1. Exhibits adequate knowledge of performance limitations, including thorough knowledge of the adverse effects of exceeding any limitation.
2. Demonstrates proficient use of (as appropriate to the aircraft) performance charts, tables, graphs, or other data relating to such items as—
 - a. accelerate-stop distance.
 - b. accelerate-go distance.
 - c. takeoff performance, all engines and engine(s) inoperative.
 - d. climb performance, all engines and engine(s) inoperative.
 - e. service ceiling, all engines and engine(s) inoperative.
 - f. cruise performance.
 - g. fuel consumption, range, and endurance.
 - h. descent performance.
 - i. go-around from rejected landing.
 - j. drift down.
3. Describes (as appropriate to the aircraft) the performance airspeeds used during specific phases of flight.
4. Describes the effects of meteorological conditions upon performance characteristics and correctly applies these factors to a specific chart, table, graph, or other performance data.
5. Computes the center-of-gravity location for a specific load condition (as specified by the examiner), including adding, removing, and shifting weight.
6. Determines that the takeoff weight, landing weight, and zero fuel weight are within limits.
7. Demonstrates good planning and knowledge of procedures in applying operational factors affecting aircraft performance.

III. AREA OF OPERATION: AIR ROUTES AND AIRPORTS

A. TASK: ROUTING

REFERENCES: FAR Parts 65, 121.

Objective. Using the appropriate en route charts, the applicant should:

1. Show the correlation and transition from one portion of the flight to another (SID to low altitude en route to high altitude enroute).
2. Describe the route over which the flight is to be dispatched including—
 - a. intermediate stops.
 - b. alternate airports.
 - c. refueling and provisional airports.

B. TASK: USE AND INTERPRETATION OF SID'S, EN ROUTE CHARTS, STAR'S, AND STANDARD INSTRUMENT APPROACH PROCEDURES

REFERENCES: FAR Part 65; AIM; Airport/Facility Directory; SID's; STAR's; En Route Low/High Altitude Charts, Standard Instrument Approach Charts.

Objective. To determine that the applicant:

1. Understands and can define such items as—
 - a. minimum en route altitude (MEA).
 - b. minimum reception altitude (MRA).
 - c. minimum obstacle clearance altitude (MOCA).
 - d. minimum crossing altitude (MCA).
 - e. standard instrument departure (SID).
 - f. standard terminal arrival procedure (STAR).
 - g. preferred routes.
 - h. RNAV routes.

2. Can locate such item on SID's and en route charts as—

- a. VOR/VORTACS.
- b. compulsory/non-compulsory reporting points.
- c. VOR changeover points.
- d. DME fix.
- e. airway intersection.
- f. symbols for MEA, MCA, and MRA.
- g. clearance limit or transition (SID).

3. Can locate and discuss the following information on the appropriate instrument approach procedures chart—

- a. field elevation.
- b. touchdown zone elevation (TDZE).
- c. aircraft approach category.
- d. decision height (DH) and/or minimum descent altitude (MDA).
- e. ~~F~~ approach/landing minimums (straight-in, circling, side-step, and radar).
- f. takeoff minimums (standard/non-standard).
- g. availability of radar service.
- h. procedure turn limitations.
- i. time/distance from final approach fix (FAF) to missed approach point (MAP).
- j. published missed approach procedure.
- k. obstructions.

C. TASK: AIRPORTS

REFERENCE: Airport/Facility Directory.

Objective. To determine that the applicant can:

1. Describe such items as the following at a specified airport—

- a. runway lengths.
- b. primary runway gradient and width.
- c. displaced thresholds.
- d. approach lighting system.
- e. availability of VASI.
- f. runway lighting system.

2. Discuss the following as it relates to the assigned dispatch—

- a. runway visual range.
- b. effect of inoperative components and visual aids on landing minimums.
- c. IFR landing minimums for the alternate airport.
- d. requirement with regard to the alternate for the departure airport.

**IV. AREA OF OPERATION:
AIRMAN'S INFORMATION MANUAL**

REFERENCES: FAR Part 65; AIM.

Objective. To determine that the applicant has a working knowledge of the Airman's Information Manual and is able to discuss such topics as:

1. Navigational aids.
2. Airport/air navigation lighting and marking.
3. Airspace.
4. Air traffic control.
5. Airport operations.
6. Air traffic control clearances.
7. Preflight.
8. Departure/en route/arrival procedures.

**V. AREA OF OPERATION:
DISPATCH AND OPERATIONAL CONTROL**

A. TASK: COMPANY OPERATIONS

REFERENCES: FAR Parts 65, 121; General Operations Manual; Operations Specifications.

Objective. To assure the applicant has knowledge of company procedures by discussing such items as:

1. Dispatch area, routes, and main terminals.
2. Approved instrument approach procedures.
3. Takeoff and landing minimums.
4. The difference in decision height as it relates to category (CAT I - CAT II - CAT III).
5. Use of minimum equipment list (MEL).
6. Configuration deviation list (CDL),
7. Air traffic flow control.
8. Redispatch.

B. TASK: REGULATORY REQUIREMENTS

REFERENCES: FAR Parts 65, 121; HMR 175.

Objective. To assure the applicant has adequate knowledge of regulations pertaining to the dispatch and operational control of a flight by discussing such items as:

1. Dispatcher responsibilities.
2. Dispatcher/pilot responsibilities.
3. Required equipment.

VI. AREA OF OPERATION: EMERGENCY PROCEDURES

A. TASK: COMPANY POLICY

REFERENCES: FAR Parts 65, 121; General Operations Manual.

Objective. To ensure the applicant has knowledge of company procedures regarding emergency situations.

B. TASK: OTHER PROCEDURES AND SERVICES

REFERENCES: FAR Parts 65, 121; NTSB Part 830; AIM.

Objective. To ensure the applicant is familiar with the following services and procedures:

1. Responsibility for declaring an emergency.
2. Required reporting of an emergency.
3. Collection and dissemination of information on overdue or missing aircraft.
4. FAA responsibility and services.
5. Means of declaring an emergency.
6. NTSB reporting requirements.

ACADEMY EDUCATION CENTER
ATI AVIATION TRAINING

AIRCRAFT DISPATCHER
PRACTICAL TEST CHECK-OFF LIST

ITEM	AREA OF OPERATION	ITEM	TASK	OBJECTIVE	EXAMINER INITIALS
	DISPATCH EXERCISE	A	FLIGHT PLANNING	2	
		B	OBTAINING WEATHER INFORMATION	2	
II	AIRCRAFT	A	FLIGHT INSTRUMENTS		
		B	NAVIGATION INSTRUMENTS AND AVIONIC SYSTEMS		
		C	AIRCRAFT SYSTEMS		
		D	AIRCRAFT HANDBOOKS, MANUALS, MINIMUM EQUIPMENT LIST, AND OPERATIONS SPECIFICATIONS		
		E	AIRCRAFT PERFORMANCE AND LIMITATIONS	2	
				3	
				4	
				5	
				6	
				7	
III	AREA OF OPERATION: AIR ROUTES AND AIRPORTS	A	ROUTING	1	
				2	
		B	USE AND INTERPRETATION OF SID'S, EN ROUTE CHARTS, STARPS, AND STANDARD INSTRUMENT APPROACH PROCEDURES	2	
				3	
		C	AIRPORTS	2	
IV	AIRMAN'S INFORMATION MANUAL (AIM)	A	WORKING KNOWLEDGE OF AIM		
V	DISPATCH AND OPERATIONAL CONTROL	A	COMPANY OPERATIONS	1	
		B	REGULATORY REQUIREMENTS		
VI	EMERGENCY PROCEDURES	A	COMPANY POLICY	1	
		B	OTHER PROCEDURES AND SERVICES		
STUDENT NAME:					
EXAMINER NAME:					